



APPLICATION FOR AN ADMINISTRATIVE PLAT

City of Bennington, NE

NOTE: Form must be filled out completely before the City will accept this application for processing, please print or type.

Date: _____

SUBDIVIDER:

Name: _____

Address: _____

Phone Number: _____

E-Mail: _____

OWNER:

Name: _____

Address: _____

Phone Number: _____

E-Mail: _____

OFFICE USE ONLY:

Receipt Number: _____

Fee Paid \$ _____

Final Plat #: _____

AGENT (Authorized to act on behalf of Subdivider):

Name: _____

Address: _____

Phone Number: _____

E-Mail: _____

ANY OTHER ASSOCIATES:

Name: _____

Address: _____

Phone Number: _____

E-Mail: _____

LEGAL DESCRIPTION & GENERAL LOCATION:

NAME OF ADMINISTRATIVE PLAT _____

NUMBER OF LOTS: _____

1. Does the plat propose a new roadway or alley to access any lot? Yes No
 Does the plat propose the vacation of streets, alleys, setback lines, access control or easements? Yes No
 If yes to either question, the plat does not qualify for an administrative plat, please refer to Subdivision Regulations Article 3 Section 9 for procedures.
2. Does each lot abut a public street or private roadway? Yes No If no, how will access be provided:
3. Will this action result in significant increases in service requirements, (e.g. utilities, schools, traffic control, streets, etc.); or will it interfere with maintaining existing service levels? Yes No
 If yes, please describe:
4. Does the applicant provide the easements required by the City of Bennington (utilities, drainage and other improvements)? Yes No If no, please describe:
5. Do all proposed lots conform to the minimum lot size requirements? Yes No If no, please describe:
6. How will the lots be served for public water (by MUD) and wastewater? Public Private-existing Private-new
 If new private please attach concurrence from the City Public Works Department or Engineer.
7. Are the signature blocks noted in the attached checklist (and per Subdivision Regulations Schedule B) on the plat?
If no to any of these on the attached checklist, please revise prior to submittal.



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8. If a dedication for public use is proposed, is a certificate of title or title opinion attached? Yes No If no, please explain:
9. Is the administrative plat consistent with the Comprehensive Plan (and future land use map)? Yes No If no, please explain:
10. Is the Administrative Plat in accordance with all Zoning and Subdivision Regulations of the City of Bennington?
Yes No If no, please explain:

Are waivers of the City of Bennington Subdivision Regulations requested by the Applicant? Yes No If yes, please describe:

11. Does the property within the plat lie within the Corporate Limits of the City of Bennington? Yes No
12. Any other information or comments the Applicant wants to provide:

Signature of Owner or Agent: _____

Date: _____

NAME OF ADMINISTRATIVE PLAT: _____



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Requirements of Administrative Plat Checklist

Included	Not Included	Not Applicable	
			<i>Required Items: Please provide 5 paper copies and 1 electronic copy (on a USB or thumb drive) of the plat. If there are existing structures on the property that will remain, an additional 5 paper copies and 1 electronic copy will be required of a survey showing the location of the structures and the setbacks to the new lot lines. Additional paper copies of documents may be requested by City.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Name of Subdivision
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	North Arrow
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Scale
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Vicinity Map
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Boundary and/or Property Lines (relate to section corners)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Area (acres) of Administrative Plat
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Legal description of Administrative Plat boundary
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Lot lines, dimensions and numbers
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Building lines for non-standard lots (non-square lots)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Easements (dimensions, angles and purpose)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Creek Locations, including flowline, toe of slope and top of slope
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Minimum first floor elevation, in flood plain areas
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Survey Control (section corners, benchmarks)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Monument information (locations, size and type, material, etc.)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Adjacent plats, subdivisions and owner information

Certifications/Signature Blocks as per Schedule B in Subdivision Regulations

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Surveyor who prepared plat
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Dedication Certificate (by Owners/Developers) with Notary for each owner
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	County Treasurer
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	City Clerk
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	County Surveyor
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	City Engineer
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Area reserved for County Registrar of Deeds per their requirements

Comments for Not Included or Not Applicable items: